

SOUTHFIELD HOMEOWNERS ASSOCIATION, INC.

HOMEOWNERS QUESTIONNAIRE

Dear Southfield Homeowner:

We are requesting homeowner contact information in the event we need to contact you regarding needed repairs, in an emergency, or to follow up on miscellaneous service requests. The Board of Directors is requesting that each homeowner supply us with the attached information. This information will be kept on file and confidential.

Thank you for your cooperation. Should you have any questions, please feel free to contact me at 424-1540.

Sincerely,

Cheryl Gioia

Cheryl Gioia
Portfolio Manager, as Agent
Southfield Homeowners Association, Inc.

CG/eh
Enclosures

**SOUTHFIELD HOMEOWNERS ASSOCIATION, INC.
HOMEOWNER QUESTIONNAIRE**

Please return questionnaire within 10 days
Kenrick Corporation
3495 Winton Place, D-4, Rochester, NY 14623
585-424-1540 www.kenrickfirst.com

1. Owners names (as appear on deed):

 2. Unit address: _____

Mailing address (if different from above):

 3. Phone numbers for all occupants (for *internal* use only):

Home #: _____ Cell #: _____
Other #: _____ Other #: _____

 4. E-mail Address(es): _____

 5. Number and names of occupants in unit: _____

 6. Emergency Contact: _____ Phone #: _____

Emergency Contact Email Address: _____

 7. Vehicle Information (all must be licensed):

Make: _____ Model: _____ Color: _____ Plate#: _____
Make: _____ Model: _____ Color: _____ Plate#: _____

 8. Pets (Name, Type, Color, Age, Weight): _____

 9. **If Rental unit - list names of all tenants as shown on your lease, w/phone #'s & emails:**

- Term of Lease: From: _____ To: _____**

Please include a copy of the lease when returning this form.

***Thank you for your cooperation in filling out this questionnaire.
It is greatly appreciated.***