

SOUTHFIELD HOMEOWNERS ASSOCIATION, INC.
VARIANCE REQUEST

(Please Use Pen ONLY)

RETURN FORM/TO:
Southfield Homeowners Association
c/o Kenrick Corporation
3495 Winton Place, D-4
Rochester, NY 14623

HOMEOWNER: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

TO: THE BOARD OF DIRECTORS

I request permission to make the following changes to the exterior of my home or to the common area of the community. I have attached a sketch of proposed changes, listed materials to be used, and indicated who will do the work. (Please be explicit. Extra sheets may be attached.)

Reason for variance request: _____

Length of guarantee (if applicable): _____

Indicate future maintenance required by the Association: _____

Date

Homeowner Signature

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BOARD OF DIRECTORS: Approved Denied More Information Required

Date

Signature

Signature

COMMENTS: _____

Latest completion date after which any approval is automatically revoked and new variance request is necessary: _____

Date acted-on variance request mailed to homeowner: _____