

The Penfield Village Square HOA
HOMEOWNERS QUESTIONNAIRE

Dear Penfield Village Square Homeowner:

We are requesting homeowner contact information in the event we need to contact you relative to needed repairs, emergency purposes, or to follow up on miscellaneous service requests. The Sponsor/Board of Managers is requesting that each homeowner supply us with the attached information at your earliest convenience.

Please take a moment and provide us with this information so that we may better serve the needs of the community. Please return this information in the enclosed self-addressed envelope.

Thank you for your cooperation. Should you have any questions, please feel free to contact me at (585) 424-1540.

Sincerely,

Hans Rozestraten

Hans Rozestraten
Portfolio Manager, as Agent
The Penfield Village Square HOA

**Penfield Village Square HOA
HOMEOWNER QUESTIONNAIRE**

Please return questionnaire within 10 days

Kenrick Corporation

3495 Winton Place, D-4, Rochester, NY 14623

585-424-1540

www.kenrickfirst.com

1. Owners names (as appear on deed):

2. Unit address: _____

Mailing address (if different from above):

3. Phone numbers for all occupants (for ***internal*** use only):

Home #: _____ Cell #: _____
Other #: _____ Other #: _____
4. E-mail Address(es): _____
5. Number and names of occupants in unit: _____

6. Emergency Contact: _____ Phone #: _____

Emergency Contact Email Address: _____
7. Vehicle Information (all must be licensed):

Make: _____ Model: _____ Color: _____ Plate#: _____
Make: _____ Model: _____ Color: _____ Plate#: _____
Make: _____ Model: _____ Color: _____ Plate#: _____
8. Pets (Name, Type, Color, Age, Weight): _____

9. Rental unit - list names of all tenants as shown on your lease along with phone # & email:

Term of Lease: From: _____ To: _____

Please include a copy of the lease when returning this form.

**Thank you for your cooperation in filling out this questionnaire.
It is greatly appreciated.**