

**The Penfield Village Square HOA**  
**HOMEOWNERS QUESTIONNAIRE**

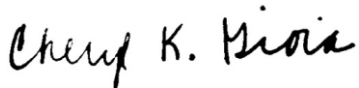
Dear Penfield Village Square Homeowner:

We are requesting homeowner contact information in the event we need to contact you relative to needed repairs, emergency purposes, or to follow up on miscellaneous service requests. The Sponsor/Board of Managers is requesting that each homeowner supply us with the attached information at your earliest convenience.

Please take a moment and provide us with this information so that we may better serve the needs of the community. Please return this information in the enclosed self-addressed envelope.

Thank you for your cooperation. Should you have any questions, please feel free to contact me at 585/424-1540.

Sincerely,



Cheryl K. Gioia  
Portfolio Manager, as Agent  
The Penfield Village Square HOA

CKG/jt  
Enclosure

**Penfield Village Square HOA  
HOMEOWNER QUESTIONNAIRE**

Please return questionnaire within 10 days

***Kenrick Corporation***

**3495 Winton Place, D-4, Rochester, NY 14623**

585-424-1540    www.kenrickfirst.com    fax 585-424-1553

1. Owners names (as appear on deed):  
\_\_\_\_\_
2. Unit address: \_\_\_\_\_  
  
Mailing address (if different from above):  
\_\_\_\_\_  
\_\_\_\_\_
3. Phone numbers for all occupants (for ***internal*** use only):  
  
Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Other #: \_\_\_\_\_ Other #: \_\_\_\_\_
4. E-mail Address(es): \_\_\_\_\_
5. Number and names of occupants in unit: \_\_\_\_\_  
\_\_\_\_\_
6. Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_  
  
Emergency Contact Email Address: \_\_\_\_\_
7. Vehicle Information (all must be licensed):  
  
Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ Plate#: \_\_\_\_\_  
Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ Plate#: \_\_\_\_\_  
Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ Plate#: \_\_\_\_\_
8. Pets (Name, Type, Color, Age, Weight): \_\_\_\_\_  
\_\_\_\_\_
9. Rental unit - list names of all tenants as shown on your lease along with phone # & email:  
\_\_\_\_\_  
  
Term of Lease: From: \_\_\_\_\_ To: \_\_\_\_\_

Please include a copy of the lease when returning this form.

**Thank you for your cooperation in filling out this questionnaire.  
It is greatly appreciated.**