

PANORAMA TOWNHOMES HOA
HOMEOWNERS QUESTIONNAIRE

Dear Panorama Townhomes Unit Owner:

We have had, on occasion, the need to contact homeowners relative to needed repairs to their units, for emergency purposes, or to follow up on miscellaneous service requests. In an attempt to update our records and to more efficiently manage the Panorama Townhomes property, the Board of Directors has requested that each homeowner supply us with the attached information at your earliest convenience.

Please take a moment and provide us with this information so that we may better serve the needs of the community. Please return this information in the enclosed self-addressed envelope.

Thank you for your cooperation. Should you have any questions, please feel free to contact me at (585) 424-1540.

Sincerely,

Joe Scarpulla

Joe Scarpulla
Portfolio Manager, as Agent
Panorama Townhomes HOA

**PANORAMA TOWNHOMES HOA
HOMEOWNER QUESTIONNAIRE**

Please return questionnaire within 10 days.
Kenrick Corporation 3495 Winton Place, D-4, Rochester, NY 14623
585-424-1540 www.kenrickfirst.com

1. Owners names (as appear on deed):

2. Unit address: _____

Mailing address (if different from above):

3. Phone numbers for all occupants (for *internal* use only):

Home #: _____ Cell #: _____

Other #: _____ Other #: _____

4. E-mail Address(es): _____

5. Names of all occupants living in unit:

6. Emergency Contact: _____ Phone # _____

(other than yourself)

Emergency Contact Email Address: _____

7. Vehicle Information (all must be licensed):

Make: _____ Model: _____ Color: _____ Plate#: _____

Make: _____ Model: _____ Color: _____ Plate#: _____

8. Pets (Type, Color, Age, Weight): _____

9. If Rental unit - list names of all tenants as shown on your lease with phone # & email:

Term of Lease: From: _____ To: _____

Please include a copy of the lease when returning this form.

Thank you for completing this questionnaire. It is very important for our files & greatly appreciated.