



Important Payment Information

Easy ways to pay your monthly fees!

1. **USPS Mail:** Just place your check and payment coupon in the envelope provided, affix appropriate postage and place in the mail. Please mail prior to the due date allowing 7-10 business days for payment to be received at the bank PO box. **Make check payable to the association that you live in.** Mailing address for coupons is PO Box 97396 Las Vegas, NV 89193-7396.
2. **Electronic Payment:** Once you receive your coupon book, go to www.kenrickfirst.com and click **Make Association Payment**. You will set up your account here with Alliance Association Bank (see enclosed instructions.) This is the best option because you are in control –
 - You choose the payment date
 - You set up one-time payment or recurring payments
 - No one else has your banking information
 - **Need help setting up recurring payments?**
Call toll-free 1-888-734-4567
3. **Credit Card:** Go to www.kenrickfirst.com and click **Make Association Payment** followed by the **Credit Card Payment** option. Fees Apply!
4. **Online Banking:** If you choose this method of payment, you must instruct your bank to send the payment to the PO Box number/address found on the coupon portion of the statement. No computer or on-line access? – Visit your own bank to set up a bank-to-bank recurring E-check.

We consider Method #4 option to be the most difficult to process. There is a lack of consistency from bank-to-bank in processing online payments for account holders; therefore it often causes delays in posting payments. These delays may cause late fees to be charged to homeowners.