

MCCORMICK PLACE CONDOMINIUM A

HOMEOWNERS QUESTIONNAIRE

Dear McCormick Place Homeowner:

We have had, on occasion, the need to contact homeowners relative to needed repairs to their homes, for emergency purposes, or to follow up on miscellaneous service requests. In an attempt to update our records and to more efficiently manage the McCormick Place property, the Board of Managers has requested that each homeowner supply us with the attached information at your earliest convenience.

Please take a moment and provide us with this information so that we may better serve the needs of the community. Please return this information to Kenrick Corporation.

Thank you for your cooperation. Should you have any questions, please feel free to contact me at 424-1540.

Sincerely,

Barry Smith
Portfolio Management, as Agent
McCormick Place Condominium A

JB
Enclosures

**MCCORMICK PLACE CONDOMINIUM A
HOMEOWNER QUESTIONNAIRE**

Please return questionnaire within 10 days.

Kenrick Corporation

3495 Winton Place, D-4, Rochester, NY 14623

585-424-1540 www.kenrickfirst.com fax 585-424-1553

1. Owners names (as appear on deed):

2. Unit address: _____

Mailing address (if different from above):

3. Phone numbers for all occupants (for **internal** use only):

Home #: _____ Cell #: _____

Other #: _____ Other #: _____

4. E-mail Address(es): _____

5. Number and names of occupants in unit: _____

6. Emergency Contact: _____ Phone #: _____

Emergency Contact Email Address: _____

7. Vehicle Information (all must be licensed):

Make: _____ Model: _____ Color: _____ Plate#: _____

Make: _____ Model: _____ Color: _____ Plate#: _____

Make: _____ Model: _____ Color: _____ Plate#: _____

8. Pets (Name, Type, Color, Age, Weight – Max 20lb weight and limit 2 pets – cat/dog):

9. Rental unit - list names of all tenants as shown on your lease, along w/phone # & email:

10. Term of Lease: From: _____ To: _____
Please include a copy of the lease when returning this form.
Thank you for your cooperation in filling out this questionnaire. It is greatly appreciated.