

LITTLE POND HOMEOWNERS ASSOCIATION, INC.
HOMEOWNERS QUESTIONNAIRE

Dear Little Pond Homeowner:

We have had the need to contact homeowners relative to needed repairs to their units, for emergency purposes, or to follow up on miscellaneous service requests. In an attempt to update our records, and to more efficiently manage the Little Pond property, the Board of Directors has requested that each homeowner supply us with the attached information at your earliest convenience.

Please take a moment and provide us with this information so that we may better serve the needs of the community. The information will be kept confidential and on file in our office. Please return this information in the enclosed self-addressed envelope.

Thank you for your cooperation. Should you have any questions, please feel free to contact me at 424-1540.

Sincerely,

Miles McGregor

Miles McGregor
Portfolio Manager as Agent
Little Pond Homeowners Association, Inc.

MM/eh
Enclosures

LITTLE POND HOMEOWNERS ASSOCIATION, INC.
HOMEOWNERS QUESTIONNAIRE

Please return questionnaire within 10 days.
Kenrick Corporation
3495 Winton Place, D-4, Rochester, NY 14623
585-424-1540 www.kenrickfirst.com

1. Owners names (as appear on deed):

2. Unit address: _____
Mailing address (if different from above):

3. Phone numbers for all occupants (for *internal* use only):
Home #: _____ Cell #: _____
Other #: _____ Other #: _____
4. E-mail Address(es): _____
5. Number and names of occupants in unit: _____

6. Emergency Contact: _____ Phone #: _____
Emergency Contact Email Address: _____
7. Vehicle Information (all must be licensed):
Make: _____ Model: _____ Color: _____ Plate#: _____
Make: _____ Model: _____ Color: _____ Plate#: _____
Make: _____ Model: _____ Color: _____ Plate#: _____
8. Pets (Name, Type, Color, Age, Weight): _____

9. Rental unit - list names of all tenants as shown on your lease, along w/phone # & email:

Term of Lease: From: _____ To: _____

Please include a copy of the lease when returning this form

Thank you for your cooperation in filling out this questionnaire. It is greatly appreciated.