

HIGHLAND MEADOWS HOMEOWNERS ASSOCIATION, INC.

HOMEOWNERS QUESTIONNAIRE

Dear Highland Meadows Homeowner:

We are requesting homeowner contact information in the event we need to contact you relative to needed repairs, emergency purposes, or to follow up on miscellaneous service requests. The Board of Directors is requesting that each homeowner supply us with the attached information at your earliest convenience.

Please take a moment and provide us with this information so that we may better serve the needs of the community. Please return this information in the enclosed self-addressed envelope.

Thank you for your cooperation. Should you have any questions, please feel free to contact me at 424-1540.

Sincerely,

Cheryl Gioia

Cheryl Gioia
Portfolio Manager, as Agent
Highland Meadows Homeowners Association, Inc.

CG/eh
Enclosure

**HIGHLAND MEADOWS HOMEOWNERS ASSOCIATION, INC.
HOMEOWNER QUESTIONNAIRE**

Please return questionnaire within 10 days
Kenrick Corporation
3495 Winton Place, D-4, Rochester, NY 14623
585-424-1540 www.kenrickfirst.com

1. Owners names (as appear on deed):

2. Unit address: _____

Mailing address (if different from above):

3. Phone numbers for all occupants (for *internal* use only):

Home #: _____ Cell #: _____
Other #: _____ Other #: _____

4. E-mail Address(es): _____

5. Number and names of occupants in unit: _____

6. Emergency Contact: _____ Phone #: _____

Emergency Contact Email Address: _____

7. Vehicle Information (all must be licensed):

Make: _____ Model: _____ Color: _____ Plate#: _____
Make: _____ Model: _____ Color: _____ Plate#: _____
Make: _____ Model: _____ Color: _____ Plate#: _____

8. Pets (Name, Type, Color, Age, Weight): _____

9. If this is a rental unit, please list names of all tenants as shown on your lease:

Term of Lease: From: _____ To: _____

Thank you for your cooperation in filling out this questionnaire. It is greatly appreciated.
Please return questionnaire in the envelope provided within 10 days.