

Appendix B: Condo Rental Agreement Notification Form

Name of owner submitting rental information _____

Unit address _____

Name of renter/tenant _____

Total number in family including children _____

Name of rental agency (if applicable) _____

Check-in date _____

Check-out date _____

Number of vehicles _____

License plate(s): State _____ Plate number _____ Make _____ Color _____

State _____ Plate number _____ Make _____ Color _____

Additional information: 1) Owner must have Rental Information Notification Form on file in the management office before check-in date (Fax or e-mail info below), and 3) Owner must have current copy of rules and regulations available inside of the house/unit for renters/tenants to view and understand.

Unit Owner assumes full responsibility to comply with Condo Rental Program rules and regulations as well as the BHVA Rules and Regulations regarding BHVA owned common areas.

Unit Owner also assumes full responsibility for their rental agent to comply with all the above.

Unit Owner agrees that failure to comply will make them subject to enforcement of fines and loss of rental privileges.

Signature of owner _____ Date signed _____

This form is to be filled out by either the owner or whomever the owner has designated as its rental agent and submitted to the management office.