

HIDDEN VALLEY HOMEOWNERS ASSOCIATION, INC.

APPLICATION FOR EXTERIOR CHANGE OR ALTERATION

"VARIANCE REQUEST"

To: The Architectural Committee
c/o Hidden Valley Clubhouse
199 Hidden Valley Road
Rochester NY 14624
(Mail or deliver to the above address)

From: Homeowner's Name(s): _____
(Please print)

(Please print)

Unit Address: _____

Mailing Address (if different): _____

Phone Number: _____

REQUEST:

The owner(s) of the unit identified above, hereby request(s) the following exterior change or alteration:

Reason: _____

PLANS AND SPECIFICATIONS:

Plans (to scale) and specifications **MUST** be attached to this form, showing the location, nature, kind, shape, height and other dimensions, and materials to be used. These plans were prepared by _____

IMPORTANT: If a contractor is involved, a current Contractor's Insurance Certificate, for both Liability and Workman's Compensation **MUST** be included. **The certificate holder must be in the name of Hidden Valley HOA, 199 Hidden Valley Road, Rochester NY 14624**

HOMEOWNER'S RESPONSIBILITIES:

The homeowner(s) hereby agree(s) that I (we) will be fully responsible for completion of the requested exterior change or alteration as stated and approved.

Any future problems or damages occurring as a result of this change will be the homeowner's responsibility, not that of the Hidden Valley Homeowner's Association. This responsibility will be carried forward to any future owners of this unit.

The plans and specifications for the application which may affect the structural integrity of the building must be prepared by, and bear the seal of, an architect or engineer licensed by the State of New York.

The undersigned homeowner(s) hereby agree(s) that I (we) have read the Architectural Committee Guidelines as stated in Article VII of the Association's Declaration of Covenants, Conditions, and Restrictions, entitled "Architectural Controls." I (we) hereby agree to observe all guidelines, limitations, procedures and restrictions stated therein.

Signature of Homeowner _____
Date

Signature of Homeowner _____
Date

ACTION OF ARCHITECTURAL COMMITTEE

Date received by Committee: _____
Conditions of Approval (if any):

Approved: _____
Signature of Committee Chairperson _____
Date

Explanation of Disapproval:

Disapproved: _____
Signature of Committee Chairperson _____
Date

Homeowner to be notified by:
____ Architectural Committee _____ Management Company

Date of Notification to Homeowner: _____ By: _____
Signature

Completed form and any attachments MUST be placed in the Homeowner's file at the Clubhouse.

(created 2/2002)